

Prof. Parvinder Singh

M.Sc. (Hons. School), M.Phil, Ph.D., LL.B.
Dean, College Development Council



DEWAN ANAND KUMAR HALL,
PANJAB UNIVERSITY,
CHANDIGARH - 160014 (India)

1659/DEDC/DS
Date: 13-06-2018

The Principals of the Colleges
affiliated to the Panjab University, Chandigarh.

**Subject: Financial Subsidy for holding Seminar/Conference/ Workshop
for the Session 2018-19.**

Sir/Madam,

This is to inform you that a provision of **Rs. 15,00,000/-** has been made in the College Development Council Fund on account of Financial Subsidy to the colleges affiliated to the Panjab University for holding the Seminar/Conference/ Workshop in the College during the session 2018-19, on academic related subject matters.

The colleges intending to seek grant for organizing such academic Seminar/Conference/ Workshop are required to furnish the enclosed proforma, complete in all respects, which must reach this office positively **by 31st July 2018**. **Each college should send only one proposal.** The colleges which have availed financial subsidy for the purpose during the last two financial years, 2016-17 and 2017-18 **need not send the proposals.**

It is important to note that the case of financial subsidy for holding the Seminar/Conference/Workshop in the College during the session 2018-19 on academic related subject matters will be considered only if the CDC Fee for 2018-19 is remitted to the University.

The proforma/s received after the stipulated date will not be entertained.

Yours sincerely,

Parvinder Singh 13-6-18

Dean, College Development Council

COLLEGE DEVELOPMENT COUNCIL
PANJAB UNIVERSITY, CHANDIGARH

**Proforma for grant of Financial Subsidy for holding
Seminar/Conference/Workshop during 2018-19**

1.	Name of the College (With full address)	
2.	Name of the Principal	
3.	Telephone/Fax(with code): Mobile: E-mail:	
4.	Title of the Seminar	
5.	Proposed date	
6.	Tentative number of participants	
7.	Official bank A/c of college to which the amount of financial subsidy is to be credited	Bank Name: A/c No.: _____ IFSC Code: _____
8.	Tentative detail of expenditure	
9.	Name and Address of the Officer responsible for submitting the accounts	
10.	Has the College availed financial subsidy in the last two financial years ?	Yes/No
11.	Has the College deposited CDC fee for the session 2017-18 in CDC A/c?	Yes/No

All the columns should be filled neatly.

(Signature of the Principal with office seal)